

Staff I.D. Cards

Stay on guard – protect your I.D. card!



- ▶ Always wear your Staff I.D. card while at work.
- ▶ Wear it in a place so it is always visible.
- ▶ Be wary of anyone following you through swipe card zones.
- ▶ Do not write codes or passwords on your I.D. card.
- ▶ If you find a Staff I.D. card please hand it in to Security.
- ▶ Report the loss of a Staff I.D. card to the I.D. Office *immediately*.

QMC Campus I.D. Office: ext 63365
QMC Campus Security: ext 63335

CH Campus I.D. Office: ext 47379
CH Campus Security: ext 46221

'Criminals love to get hold of a doctors swipe card, it saves them having to break in - they can just swipe in!'