Cyber Security Preparedness IGT Administrator Guide

The Health and Social Care Information Centre (HSCIC) has been asked to take on an enhanced role by the Secretary of State for Health to help ensure data security across the care system. For further information see the HSCIC website at:

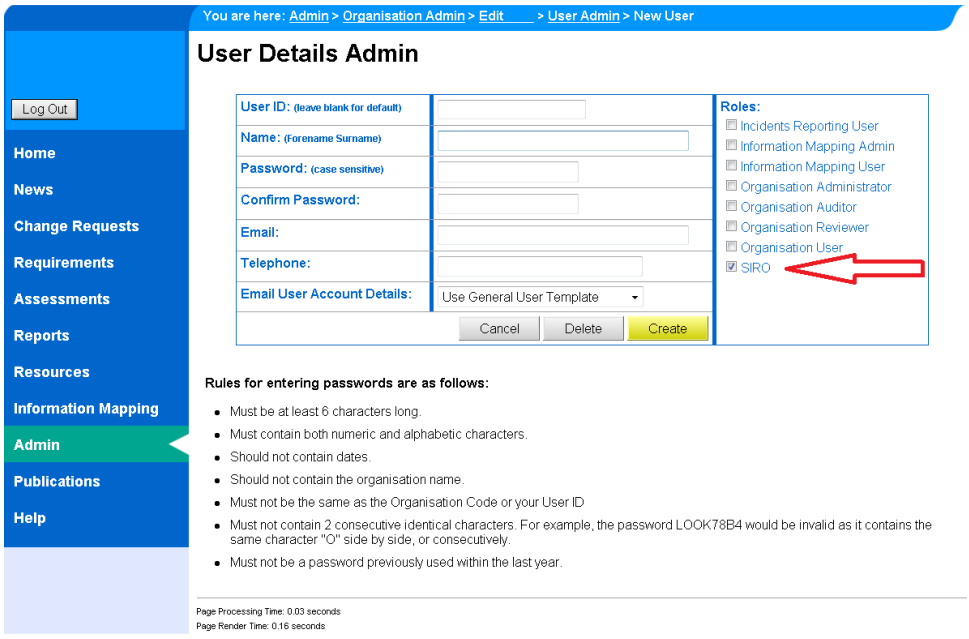
http://www.hscic.gov.uk/datasecprop

As part of this enhanced role, there is a requirement to gather information on organisations' Cyber Preparedness. Information gathering is mandated for NHS Acute, Ambulance, Community and Mental Health Trusts; Commissioning Support Units, and Accredited Safe Haven Clinical Commissioning Groups.

Your response will not impact on your Information Governance Toolkit Score.

The information gathering is in the form of a survey. The survey is a series of questions that are either scaled (Strongly Agree to Strongly Disagree) or have more factual yes/no responses.

Additional functionality has been added to the IG Toolkit to allow your Senior Information Risk Owner (SIRO) to complete the survey. Where your SIRO is already a registered IG Toolkit user, you should add the role of 'SIRO' to his/her account details. If the SIRO does not have an existing IG Toolkit account, you will need to create a new user account for him/her ensuring the SIRO role is ticked.



Once the role is added and the SIRO is logged in a new option of Cyber Security will be displayed on the left-hand menu and the survey can be launched from there.

It is envisaged that input from other staff members will be required to assist the SIRO to complete the survey, so there is a facility to save any progress made. When complete, the survey should be published. Once published, the results are available to the HSCIC and the SIRO can view their completed responses.